



## Become CRS “Ready”

### Overview

If your community is interested in joining the Community Rating System (CRS), there are a few steps that will help you in the Community Assistance Visit (CAV) and the CRS application itself:

- Review your floodplain development ordinance against the Region II checklist. If not minimally compliant you will need to re-adopt. Consider higher standards that will support CRS and earn more activity points.
- Ensure your Hazard Mitigation Plan is adopted.
- Complete the CRS Quick Check (with a minimum 500 points).
- Review your community’s Rep Loss list for structures that have been mitigated or removed. This list can be obtained with a written request from your State National Flood Insurance Program (NFIP) Coordinator or FEMA Representative.
- Institute an administrative requirement for Elevation Certificates (ECs) on all as-built construction. Encourage other homeowners to give you a copy as well. Start a file to submit copies with the CRS application.
- Take the L273– we want you to fully understand the National Flood Insurance Program so that you can pursue the higher standards of CRS. If you have already taken the class, sign up for E278 “The Community Rating System” at the Emergency Management Institute (EMI) (not mandatory before you apply for CRS but valuable before your next cycle visit).

Once these steps are completed, submit a Letter of Intent (LOI) signed by the community elected official to Crystal Tramunti, FEMA Region II. Your CAV will be scheduled within 6 months.

*CRS Quick Check and Sample LOI are available on FEMA’s website:*

[http://www.fema.gov/media-library-data/20130726-1908-250456843/crs\\_quick\\_check\\_ff\\_086\\_0\\_35\\_omb\\_1660\\_0022\\_edition\\_2013.pdf](http://www.fema.gov/media-library-data/20130726-1908-250456843/crs_quick_check_ff_086_0_35_omb_1660_0022_edition_2013.pdf)

Region II Checklists may differ from state to state. Contact your FEMA local planner for an updated copy

*How do I sign up for the E273 or E278 training?*

Visit the EMI website: <http://training.fema.gov/EMI/>

*Additional CRS Resources are available at this website:* <http://crsresources.org/>

*For more information contact:*

Crystal Tramunti, FEMA Region II CRS Coordinator, by phone 212-680-3625 or via email at [Crystal.Tamunti@fema.dhs.gov](mailto:Crystal.Tamunti@fema.dhs.gov).